

INTERNSHIP and JOB SEARCH AFTER GRADUATION

The Academic Success and Career Center (ASCC) Staff provide comprehensive career counseling/advising and resources to assist new graduates in the integration of educational experiences with internships in government, private, and non-profit sectors for up to three months after graduation. The ASCC also works with internship coordinators across campus to assist graduates. We encourage alumni to consult with their Academic Departments for information regarding how they can be a part of professional organizations in their major, stay in contact with professors and mentors, and create other networking opportunities to leverage their education.

Steps for Graduates

- Draft a Resume** and explore the world of work with an ASCC staff for up to three months after graduation
Meet with an ASCC Career Counselor or Intern during drop-in hours (Mon-Fri 2:00-4:00 pm) to discuss internship opportunities **OR** schedule a 50-minute individual appointment by calling 509-335-6000. We're available during summer hours! Contact the ASCC at 509-335-6000 for information regarding any of the following:
 - Information about the internship program
 - Exploration of interests, skills, and values to determine the type of internship to pursue
 - Guidance on search strategies and developing your own internship
 - Feedback on cover letters and resumes, and/or a mock interview
- Register on CougLink and upload your resume at no cost**
 - Couglink is a job site just for WSU students and alumni where you have unrestricted life-time access.
 - Go to ascc.wsu.edu or couglink.org. Click on WSU CougLink and use your network ID & password to login. Fill out the personal and academic profiles. Upload your resume in CougLink. (Make sure to indicate that you are seeking an internship in the job type preference section). Click on the 'Documents' link in the header; then click on the 'Add New' button to upload a resume or cover letter.
 - Continue to support CougLink once hired, by encouraging your employer to post jobs and internships.
- Use the Resume Coloring Book tool on the ASCC website with unlimited utilization free of charge**
Access through the following link: <https://ascc.wsu.edu/career-services/resumes-and-cover-letters/>
- Become a member of the [WSU Alumni Association](#), [Cougar Business Network](#), and the [Official Alumni Group of Washington State University](#) on LinkedIn. Connect with a Local Chapter where you relocate to develop your network there. Make sure to UPDATE your address in the Alumni Network to get full benefits!
- Participate in Career Expo events without limitation** and follow up with employers of interest. Many employers have internship opportunities available! Plan to attend...
 - Fall Expo 1st Tues in Oct and Spring Expo, 1st Tues in Feb** from 10 am – 3 pm in Beasley Coliseum.
 - Opportunity for **Same Day Interviews** from 4:00-8:00 p.m. Following day options may also be available.
- Create a LinkedIn Profile**
 - Take time to create a robust profile with a professional photo to reflect a comprehensive display of your assets, as well as a platform for an excellent networking tool.
 - Use this LinkedIn for Higher Education training tool, utilizing their handbook, tip sheets and videos: <https://university.linkedin.com/linkedin-for-students>
- Conduct Informational Interviews** with professionals in your field of interest
- Utilize resources to create your own internship**
 - Make an appointment with a career counselor in your first three months after graduation to discuss ways to develop your own internship.

Quick Link Resources for Job, Internship and Experiential Learning Opportunities

- **WSU Links**
- <http://www.ascc.wsu.edu> (<http://ascc.wsu.edu/>)
- [CougLink](#) - The official job and internship listing site for WSU students and alumni, has over 13,000 companies

- **Explore Occupations and Employment Industries**
- [CareerOneStop](#) - <http://www.careeronestop.org/lmi/LMIHome.asp> - Labor Market Information Center. Find information on occupations in your area and across the nation.
- [Focus2](#) – this link will take you to Career Assessment instructions or contact the ASCC (ASCC@wsu.edu or 335-6000) to get an access code.

- **Federal and State Government (internships, jobs – summer, part-time and full-time)**
- [USAJOBS.gov](#) - Explore career opportunities in the Federal Government. The Federal Government offers valuable job experience, training opportunities, excellent benefits, and opportunity for advancement. Whether you are student in high school, college, or graduate school seeking work experience or you are about to graduate and begin your career, consider Federal service!
- [WorkSourceWA.com](#) – Washington state’s official career and employment site to search, post resumes, and apply

- **Graduate or Professional School Information**
- [GradSchools.com](#) - GradSchools.com is the leading and most comprehensive online graduate school guide to find the best graduate schools and graduate degree programs.

- **International/Global – internship and job listings**
- [Going Global](https://wsu-csm.symplicity.com/students/index.php?s=home) - <https://wsu-csm.symplicity.com/students/index.php?s=home> - Going Global is the leading provider of both country-specific and USA city-specific career and employment information. The database features *Country Career Guides*, *USA/Canada City Career Guides*. Each Career Guide contains more than 500 employment resources, all with detailed explanations and hot links directly to the latest information. All USA/Canada City Career Guides include **links to H-1B visa employers** for every state! The *Key Employer Directory* features corporate profiles for 100,000+ companies. Over **600,000 internship and job listings** within the USA and around the world are searchable by degree, date of posting, company, industry and location. All 600,000 + employment opportunities are **updated daily!** Note: You will need your WSU network ID and password to access Going Global.
- [Global Washington](#) - <http://globalwa.org/resources/careers-in-development/> - Global Washington’s Careers In Global Development Center — an online resource to find positions in the global development sector, available from Washington State.

- **Internship and Job Listing Sites AND Preparation Resources**
- [Campus Point](http://www.campuspoint.com/) <http://www.campuspoint.com/> - Located in Seattle, CampusPoint is an organization committed to helping college students and recent college graduates find jobs, generally seeks applicants of diverse backgrounds who are working towards a college degree or have graduated with a new degree within the past six years.
- [glassdoor.com](http://www.glassdoor.com/Job/glassdoor-jobs-) (<http://www.glassdoor.com/Job/glassdoor-jobs->) Highlights company reviews, salaries and interviews
- [careerealism.com](http://www.careerealism.com/resources/) (<http://www.careerealism.com/resources/>) – great resources for any aspect of a job/internship search!
- [College Grad.com](#) - Internet job search service for college students and recent grads.
- [Idealist.org](#) - Find opportunities in the non-pro
- [Indeed.com](#) – find jobs, job trends, industry trends, salary search, resume and storage.
- [internmatch.com](#) - InternMatch is an online ecosystem committed to internships based on Facebook networking
- [Internships.com](#) - "The World's Largest Internship Marketplace"
- [LinkedIn](#) – networking and job postings

- **Occupations and Employment Industries**
- [O*Net](http://www.onetonline.org/) - <http://www.onetonline.org/> - A tool for career exploration and job analysis! O*NET OnLine has detailed descriptions of the world of work for use by job seekers, workforce development and HR professionals, students, researchers, and more!
- [Occupational Outlook Handbook \(OOH\)](http://www.bls.gov/oco/) - <http://www.bls.gov/oco/> - For hundreds of different types of jobs-such as teacher, lawyer, and nurse-the *Occupational Outlook Handbook* tells you the training and education needed, earnings, expected job prospects, what workers do on the job, and working conditions. In addition, the *Handbook* gives you job search tips, links to information about the job market in each State, and more.
- [Occupational Outlook Quarterly \(OOQ\)](http://stats.bls.gov/opub/ooq/home.htm) - <http://stats.bls.gov/opub/ooq/home.htm> - Quarterly update to the Occupational Outlook Handbook (OOH).

- **Preparation - Internship and Job Search**
- [College Grad.com](#) - Internet job search service for college students and recent grads.

- **Salary Information** [NACE Salary Calculator and Compensation Data Center](#) - Offers the most accurate compensation data available for college students and alumni.